

UKEDC Individual Grant: Application and Approval Procedures

1. The UKEDC Individual Grant provides funding for dancers who intend to enter any Equality Dancesport event including, but not limited to events run under UKEDC, ESSDA or similar rules.
2. The UKEDC Individual & Community Grants (ICG) Committee shall consist of at least three people drawn from the membership of the UKEDC committee. All three people will be voting members of the ICG Committee. The ICG Committee's recommendations shall be presented to UKEDC's Committee for approval. In the event that the members of the ICG Committee are unable to fulfil their committee roles due to conflicts of interest or other circumstances, other members of the UKEDC Committee may be appointed instead.
3. Prior to each AGM the UKEDC Committee shall determine the number and value of grants to be available and awarded before 31 December of that year. This shall take into account the surplus/deficit made in the previous year as well as the UKEDC's balance sheet position. The number and value of the grants shall be announced at the AGM.
4. The deadline for submitting an application shall be no earlier than forty-five (45) days after the date of the AGM or any such other date as specified by the ICG committee. All applications must be completed and submitted no later than the deadline announced by the ICG committee. Late applications may be considered under certain circumstances. If there are insufficient applications of an appropriate quality to use all the funding available, the ICG Committee may hold a second round of grant funding applications later in the year.
5. Former individual grant (formerly known as scholarships) recipients may apply again, but priority will be given to applicants applying for the first time.
6. Applicants must be eligible for Ordinary Membership of the UKEDC and must meet all qualifications for an individual grant as listed on the UKEDC Individual Application Form.
7. The Chair of the ICG Committee shall notify each applicant via e-mail in a timely manner that the application has been received and is being considered for approval.
8. The Chair will share copies with each member of the ICG Committee within 15 days, asking for a review and recommendation within the next 15 days.
9. A simple majority for approval of UKEDC's Committee is required. Committee Members with conflicts of interest should abstain. Members who abstain or vote 'no' are not required to give reasons. Voting must take place at the latest forty-five (45) days after the deadline for applications. Voting may take place either at a UKEDC Committee meeting or via an email vote if no Committee meeting is scheduled within the timeframe for the grant to be awarded.

10. Upon completion of the procedure for approval (or disapproval) and verification of available funds, the ICG Committee Chair shall immediately notify each applicant via e-mail.

11. Once attendance and participation of the approved applicant at their chosen event has been confirmed, the approved individual grant will be distributed to the applicant by the UKEDC's Treasurer. If the applicant does not participate in the event specified in their application, the Committee reserves the right to withdraw the grant. Decisions regarding withdrawal of grants shall take into account each applicant's personal circumstances and the reasons they did not participate in the event as intended.

12. The payment of any awarded grant shall be reported by the UKEDC Treasurer and recorded in the Minutes at the following meeting of UKEDC's Board.

13. UKEDC's Treasurer shall maintain a confidential list of all persons awarded a UKEDC Individual Grant, including the name of each applicant and the date of the event.